



ADIRONDACK TRUST COMPANY  
**COMMUNITY FUND**  
HELPING YOU TO HELP OTHERS

**Lend-A-Hand Grant  
Information/Guidelines**

The Adirondack Trust Company Community Fund (ATC Community Fund) awards Lend-A-Hand grants to projects or programs that directly influence the communities we serve in Saratoga, Washington, and Warren counties. Please describe the program for which you are applying for a grant in detail. Clearly demonstrate in concrete terms, the positive impact the project or program will have on the community in which it will be undertaken. Consider this as you submit your request.

The ATC Community Fund supports local charities that have proven their integrity and consistently demonstrate their ability to use funds efficiently. An Independent Advisory Committee will determine which local charities receive grants from the General Fund. Renewed funding depends upon reapplication and evaluation. Visitation to sites may be requested along with additional information.

**The ATCCF grant window opens April 1 to August 31, 2018. To be eligible for grants, the applicants must meet the following requirements:**

- Qualify under Section 501 (c) (3) of the Internal Revenue Code as a tax-exempt organization (not private foundation)
- Provide a copy of the Charity's 501(c) (3) letter of approval
- Supply the Charity's nine-digit Federal Identification Number
- Be headquartered in Saratoga, Warren, or Washington counties or serve residents in these counties
- Demonstrate an interest in one or more of the following areas:
  - art
  - education
  - health
  - recreation for children or adults
  - human service
  - historic preservation
- Provide a history of local charitable accomplishments
- Be willing to publicize grant and recognize ATC Community Fund
- Project **must** occur in the 2019 calendar year
- If prior recipient, the grant recipient **must** have completed and returned questionnaire sent mid-August 2018

While the ATC Community Fund looks forward to making grants to assist local residents, we refrain from making grants to the following:

- Programs that operate for the benefit of political, governmental, or religious activities
- Promotion of fundraising events
- Capital campaigns
- Advertisements
- Research
- Scholarship or fellowship programs
- National organizations

Completed grant applications must be **received** by Kim Gallo by August 31, 2018. There will be no extensions. Determination of successful recipients will be made by mid-November with distributions completed by the end of that year. Grant awards will be for a minimum of \$500. The average grant awarded in 2017 was \$1,800.