



ADIRONDACK TRUST COMPANY
COMMUNITY FUND
HELPING YOU TO HELP OTHERS

**Lend-A-Hand Grant
Information/Guidelines 2022**

The Adirondack Trust Company Community Fund (ATCCF) awards Lend-A-Hand grants to projects or programs that directly impact the communities we serve in Saratoga, Warren, and Washington counties. Please describe the program for which you are applying for a grant. Describe the positive impact the project or program will have for the community where it will take place. Consider this as you submit your request; **Only** address your **local** presence.

The ATCCF supports local charities that can clearly demonstrate a need and their ability to use funds efficiently. An Independent Advisory Committee will determine which local charities receive grants from the General Fund based on a timely submitted and complete application, and the availability of funds. Renewed funding depends upon re-application and re-evaluation. Site visits may be requested, along with additional supporting information.

The ATCCF grant window is open May 16, 2022 to August 31, 2022. To be eligible for grants, the applicants must meet the following requirements:

- Current 501 (c)(3) designation as a tax-exempt organization (not a private foundation)
- Provide a copy of the charity's 501(c)(3) letter of approval from the IRS
- Supply the charity's nine-digit Federal Identification Number
- Be headquartered in Saratoga, Warren, or Washington counties or serve residents in these counties
- Demonstrate an interest in one or more of the following areas:
 - Civil Rights
 - Community Services
 - Conservation/Environment
 - Cultural/Historical/Arts
 - Education
 - Health Services
 - Human Service/Housing/Meal
 - Humane (animal welfare)
 - Schools/Colleges
 - Sports/Recreation/Social
 - Technology
 - Youth
- Provide a brief description of the organizations' mission
- Be willing to publicize grant and recognize ATCCF
- Project **must** occur in the 2023 calendar year
- If prior recipient, **must** have completed and returned questionnaire sent mid-August 2022

While the ATCCF looks forward to making grants to assist local charities, we refrain from making grants to the following:

- Programs that operate for the benefit of political, governmental, or religious activities
- Promotion of fundraising events
- Capital campaigns
- Marketing/Advertisements
- Research
- Scholarship or fellowship programs
- National organizations

Completed grant applications must be **received** by **August 31, 2022**. **There will be no extensions.** A copy of your IRS 501 (c) (3) letter of approval must be attached to your online application. Regarding any questions you may have about the application process, you can contact Celia Vincek at cvincek@adirondacktrust.com or (518) 584-5844.

The determination of successful grant recipients will be made by mid-November with distributions completed by the end of that year. Grant awards will be for a minimum of \$500. The average grant awarded in 2021 was \$2,020.