



ADIRONDACK TRUST COMPANY  
**COMMUNITY FUND**  
HELPING YOU TO HELP OTHERS

**Lend-A-Hand Grant  
Information/Guidelines**

The Adirondack Trust Company Community Fund (ATC Community Fund) awards Lend-A-Hand grants to projects or programs that directly influence the communities we serve in Saratoga, Warren, and Washington counties. Please describe the program for which you are applying for a grant in detail. Clearly demonstrate in concrete terms, the positive impact the project or program will have on the community in which it will be undertaken. Consider this as you submit your request.

The ATC Community Fund supports local charities that have proven their integrity and consistently demonstrate their ability to use funds efficiently. An Independent Advisory Committee will determine which local charities receive grants from the General Fund. Renewed funding depends upon re-application and re-evaluation. Site visits may be requested along with additional supporting information.

**The ATCCF grant window is open April 1 to August 30, 2019. To be eligible for grants, the applicants must meet the following requirements:**

- Qualify under Section 501 (c) (3) of the Internal Revenue Code as a tax-exempt organization (not private foundation)
- Provide a copy of the nonprofit's 501(c) (3) letter of approval
- Supply the nonprofit's Federal Identification Number
- Be headquartered in Saratoga, Warren, or Washington counties or have a primary focus of serving residents in these counties
- Demonstrate an interest in one or more of the following areas:
  - Civil Rights
  - Community Foundation
  - Conservation/Environment
  - Cultural/Historical
  - Education
  - Health Services
  - Human Service/Housing/Meal
  - Humane (animal welfare)
  - Schools/College
  - Sports/Recreational/Social
  - Technology
  - Youth
- Provide a history of local charitable accomplishments
- Be willing to publicize grant and recognize ATC Community Fund
- Project **must** occur in the 2020 calendar year
- If prior recipient, the grant recipient **must** have completed and returned questionnaire sent mid-August 2019

While the ATC Community Fund looks forward to making grants to assist local residents, we refrain from making grants to the following:

- Programs that operate for the benefit of political, governmental, or religious activities
- Promotion of fundraising events
- Capital campaigns
- Marketing/Advertisements
- Research
- Scholarship or fellowship programs
- National organizations

Completed grant applications must be **received** by Michael Brodt by **August 30, 2019. There will be no extensions.**

Determination of grant recipients will be made by mid-November with distributions completed by the end of that year. Grant awards will be for a minimum of \$500. The average grant awarded in 2018 was \$2,150.