



ADIRONDACK TRUST COMPANY
COMMUNITY FUND
HELPING YOU TO HELP OTHERS

**Lend-A-Hand Grant
Information/Guidelines**

The Adirondack Trust Company Community Fund (ATC Community Fund) awards Lend-A-Hand grants to projects or programs that directly impact the communities we serve in Saratoga, Warren, and Washington counties. Please describe the program for which you are applying for a grant. Clearly demonstrate in concrete terms, the positive impact the project or program will have on the community in which it will be undertaken. Consider this as you submit your request. **Only** address your **local** presence.

The ATC Community Fund supports local charities that have proven their integrity and consistently demonstrate their ability to use funds efficiently. An Independent Advisory Committee will determine which local charities receive grants from the General Fund. Renewed funding depends upon re-application and re-evaluation. Site visits may be requested, along with additional supporting information.

The ATCCF grant window is open April 1 to August 31, 2020. To be eligible for grants, the applicants must meet the following requirements:

- Qualify under Section 501 (c)(3) of the Internal Revenue Code as a tax-exempt organization (not a private foundation)
- Provide a copy of the charity's 501(c)(3) letter of approval
- Supply the charity's nine-digit Federal Identification Number
- Be headquartered in Saratoga, Warren, or Washington counties or serve residents in these counties
- Demonstrate an interest in one or more of the following areas:
 - Civil Rights
 - Community Services
 - Conservation/Environment
 - Cultural/Historical/Arts
 - Education
 - Health Services
 - Human Service/Housing/Meal
 - Humane (animal welfare)
 - Schools/Colleges
 - Sports/Recreation/Social
 - Technology
 - Youth
- Provide a history of local charitable accomplishments
- Be willing to publicize grant and recognize ATC Community Fund
- Project **must** occur in the 2021 calendar year
- If prior recipient, **must** have completed and returned questionnaire sent mid-August 2020

While the ATC Community Fund looks forward to making grants to assist local residents, we refrain from making grants to the following:

- Programs that operate for the benefit of political, governmental, or religious activities
- Promotion of fundraising events
- Capital campaigns
- Marketing/Advertisements
- Research
- Scholarship or fellowship programs
- National organizations

Completed grant applications must be **received** by **August 31, 2020**. **There will be no extensions.** The determination of successful grant recipients will be made by mid-November with distributions completed by the end of that year. Grant awards will be for a minimum of \$500. The average grant awarded in 2019 was \$2,100.